CIS CALCULATION SHEET- Please save this to your device.

CONTRACTOR	CIS PERIOD	MONTH	GROSS	LESS MATERIALS	TAX @ 20%	NET
Contractor Services Ltd	*06/04/19 TO 05/05/19*	*April 2019*	*550.00*	*50.00*	*100.00*	*450.00*
Contractor Services Ltd	*06/04/19 TO 05/05/19*	*April 2019*	*600.00*	*0.00*	*120.00*	*480.00*
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
TOTAL FOR YEAR (6th April to 5th April in next year)					0	0
		Please note the Totals & transfer to main Form:	***Total Gross***		***Total Tax***	

Add all your CIS certificate's to this sheet to calculate your earnings for the year. If you have been paid for materials it will show on your statement.

ONLINE TAX REFUNDS

CONTRACTOR - Enter the Name of who you worked for.
CIS PERIOD - Enter the Period if known.
Month - Enter the Month if known.
Gross - Enter the Gross amount shown on your CIS Certificate.
Materials - Enter the Materials amount shown on your CIS Certificate.
Tax 20% - This is calculated automatically. (Gross - Materials X 20%)
Net - This is calculated automatically.

The CIS CALCULATION SHEET will automatically add up all your entries.

The first two lines are for example only. The amounts will not be included in the total. Tax & Net is automatically calculated.
The "CIS CALCULATION SHEET" enables you to accurately work out your CIS earnings. CIS monthly periods normally cover 1 month ending on the 5th of the month e.g. for Month 1 (April) the period is 06/04/19 to 05/05/19. Sometimes, your contractor may only give you one certificate covering several months or even the whole year. Using this sheet allows you to spot if there are any months missing. If for example you miss a month's pay, HMRC will flag your tax return for incorrect income details and enquire into your return. If you struggle filling in this sheet, please contact us or just fill in the Totals on the main form.

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